

# Seventh-day Adventist Schools TEACHER'S CONTRACT

TO ALL WHOM IT MAY CONCERN:

This is to Certify: That Roy H. Rouse and Mrs. W. L. Wilson  
and J. E. Medill, members of the school board for the Seventh-day Adventist church at  
Lafayette, Colo., in the Colorado Conference, have this  
3<sup>rd</sup> day of May, 1936, contracted, on the conditions named below, with  
Miss Margaret Finch, a holder of a Teacher's Certificate,  
to conduct the school for the above-named church, in harmony with the specifications herein set forth.

The said teacher hereby agrees to teach, govern, and conduct grades 1-8 (P) of the  
school for the above-named church to the best of her ability, follow the curriculum adopted by the General Department  
of Education, carry out the general recommendations of the local and union educational departments, correctly and promptly  
fill out all blanks given in the school register, promptly forward such reports as may be required by the educational superin-  
tendent of the conference, preserve in good condition (the natural wear and tear excepted) the schoolhouse, furniture, grounds,  
apparatus, library, and such other property as may come under the immediate supervision of said teacher, for a period of  
174<sup>2</sup> days, beginning on the 14<sup>th</sup> day of Sept, 1936. 8 Days ~~Two weeks~~ vacation with pay in addition  
to the 174<sup>2</sup> is allowed. Time spent in attending Teachers' Institute is considered a part of the 174<sup>2</sup> days, but legal holidays  
or school time lost for any other reason is not to be subtracted from the required 174<sup>2</sup> days. At the end of the school year  
the school property is to be left in a secure, neat, and orderly condition.

For this service the teacher shall receive the sum of \$ 360.00, the same to be paid in monthly installments of  
\$ 40.00 each, said installments to be paid at the close of each school month of four weeks. The teacher shall  
not draw the last month's salary until all the reports required in the register are filled out and handed in. The board shall  
not withhold payment of the salary due after the records are all completed and the reports are all in.

The said school board hereby agrees to provide a suitable school building or rooms, to see that these are properly heated,  
lighted, ventilated, seated, and furnished with blackboards, maps, globe, dictionary, and equipment for industrial training, to  
provide for necessary janitor service, to see that the school is supplied with the "School Register," "Teachers' Handbook on  
the Elementary Curriculum," "School Manual," "Junior Handbook," desk copies of all textbooks that are in current use,  
a copy of *Home and School* magazine, and *Church Officers' Gazette*, and such other equipment and supplies as may be nec-  
essary for the successful conduct of the school in harmony with the standards of the General Department of Education. It  
also agrees to make every effort possible to have the necessary textbooks on hand at the opening of the school year, to aid  
the teacher in securing comfortable living quarters, and by a spirit of sympathetic co-operation, render such assistance and  
counsel as the teacher may need and request in the spiritual and disciplinary efforts for the school.

Either party desiring to be released from this contract agrees to give the other party thirty days' notice.  
In Witness Whereof, We have hereunto subscribed our names, the day and date above mentioned.

Roy H. Rouse ..... Chairman  
Mrs. W. L. Wilson ..... Secretary  
J. E. Medill ..... Treasurer } Officers  
of the  
School  
Board

Margaret Finch Teacher

Note.— This contract should be made in triplicate, one copy given to the teacher, another to the secretary of the school board, and the third placed  
on file in the office of the conference educational superintendent.

Approved by H. B. Biet ..... Superintendent.  
Colorado ..... Conference.

Dated, June 28, 1936.