

INSTRUCTIONS FOR ORDNANCE RESERVE OFFICERS' QUALIFICATION CARDS.

In making out the Reserve Officers' Qualification Card (O.O. Form 5886) these instructions should be followed.

- (1) Only assignments of considerable length of time be noted, not those of a few days duration.
- (2) As many as three symbols may be placed in the column opposite listed duties if an officer performed the same duties in the U.S., and A.E.F., and considers himself best qualified for such duties. As below:  
Production ✓OX  
Small Arms ✓OX
- (3) Black ink should be used.
- (4) The officers own signature should appear at the top of the card on the personal history side.
- (5) Any change of address should be noted at the bottom of front page.
- (6) The card should not be folded.
- (7) The card should be returned promptly. An addressed envelope is enclosed for that purpose.
- (8) Questions on both sides of card should be fully and carefully answered, and legibly written.